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# **Today's materiales**

- 1. Courses by Level and Topics
- 2. Japanese Courses Spring-Summer 2024
- 3. About the Web Lottery, Course **Registration and Withdraw**
- 4. How to use manaba
- 5. Beginner Low

# 一橋大学 一橋大学 Agenda **1.** General Information on Classes 2. Course Registration 3. Course Content 3.1 Timetable 3.2 Textbooks 3.3 Syllabus 3.4 Grading 4. FQA 4 5







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#### Classes will be conducted face-to-face.

- In principle, classes will be conducted face-to-face.
- Students who have not yet entered Japan or have been officially permitted to attend classes online by Hitotsubashi University may take classes online.
- Depending on the situation, the mode of class delivery may change after course registration period by consultation.



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# Course Enrollment Web Lottery

Decision regarding the enrollment of **BASIC JAPANESE I** for Exchange students will be made by the web lottery.

#### First Web Lottery:

9:00 April 4 – 12:00 April 5 [JST]

#### Second Web Lottery:

17:00 April 8 - 14:00 April 9 [JST]

For details, contact the administration office.



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How to Register						
		Via CELS	1 <sup>st</sup> lottery	2nd lottery		
Exchange	Under- graduate	0	0	0		
Students	Graduate	0	×	0		
Regular Gr Students	Regular Graduate Students		×	0		
Research S	Research Students		×	0		



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# Withdrawal (W) of your registered course(s) If you have registered for a course and decided to withdraw from it after the registration period, you must process the withdrawal using the CELS Online Registration System during the withdrawal period. After that period, you will not be able to withdraw. Failure then to complete the assigned (assessment) tasks will result in a Fail grade (F). Course Withdrawal: Wednesday, April 24 – Tuesday, April 30



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- Self-registration on MANABA is different from the CELS course registration. <u>To enroll in the course as a regular student</u>, you should <u>complete the course registration procedure on CELS.</u>
- Students who win the Web Lottery will be automatically registered on MANABA.

**NOTE!** After the registration period is closed, all students <u>except</u> <u>regular students enrolled in the course</u> will <u>be automatically</u> deleted from MANABA.

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#### Professors will post important news on MANABA

- ★ Make sure you have <u>Student ID</u> and the <u>password</u> to access manaba.
- ★ Adjust the <u>reminder settings</u> to receive important announcements via email.



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 designed for students who want to learn the Japanese language intensively and major in the Japanese language at their home universities.
 designed for students who plan to study at Hitotsubashi University for 1 semester or more and want to start learning Japanese at a slower pace.

















命 一橋大学 Flow to the first class Introduction to Japanese Basic Japanese 1 Language ₽ Self-Registration on MANABA 1st Web lottery on CELS 2nd Web lottery on CELS win Announcement of the class win decision on manaba 1st Class (April 11)

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# Main Textbook Structure

#### • Conversation and Grammar Section

③ Grammar used for <u>self-study</u> and

class preparation

Students should read Grammar Notes BEFORE the class and come prepared.



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# Main Textbook Structure

#### • Reading and Writing Section

1 Kanji

used in Kanji Quiz and class preparation

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# **Main Textbook Structure**

#### Reading and Writing Section

② Reading part used in Reading Activities in class

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### Workbook Structure

• Grammar / Listening Comprehension / Kanji

Used for Homework. Do exercises and submit the designated pages on the due date.



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- Supplementary materials will be distributed before classes via MANABA.
  - ★ Students should check MANABA course page and download handouts before every class.
- Copies of Lesson 1 will be distributed in class (only for the first week).

Regular students enrolled in the course **MUST** purchase both textbook and workbook as soon as possible.







# **Course Description Materials**

Download the course description materials from the **"Resources"** on the **manaba** course page.

- 1. Spring-Summer Semester 2024 Syllabus
- 2. Spring-Summer Semester 2024 Course Schedule
- 3. "How To" materials

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Sub Sub Sep	Homewor bmit the V sson2 in th stember.	大学 ENVYZATETY k & due VORKBOOK tasks te class on 26 <sup>th</sup>	• Subm for Less	it Writing Assignment on3 on this day in class.		• Learn for lesso textbook be prepa	the <b>vocabulary</b> n 4 given in the (P104-105) and red for the quiz.
		9/26	9/27	9/28	9/29	9/30	ſ
	Qui	Hiragana Quiz ③		Katakana Quiz①		VQ (L4)	1
	HW	WB 2-A		WB 2-B		Writing (L3)	1
		L3 G2,3:〜ようび, に/へ[Direction] Kanji(L3) 一二三四	L3 G2,3,4: Time words/に[Time]/ い フ Kanji (L3) 六七八九-	L3 G3, 5, 6, 7:で [Place]/〜ませんか Kanji (L3)百千万円時	p38 [3-7] L3 G8: It, Dialogue, RolePlay, Reading and Writing Kanji (L3) Review	Kanji quiz for less textbook (P304-305 Kanji Homework Submit the WORKB (Lesson3-2) tasks or	ton 3 given in the i) and be prepared. (KHW) OOK "Using Kanji" P134 on this day in
		10/3	10/4	10/5	10/6	class.	
	Quiz		Katakana Quiz@		KQ (L3)	VQ (L5)	
	HW	WB 3-A		WB 3-B, KHW3-2		Writing (L4)	1
		p42 [4-2]		p48 [4-8]			]
		L4 G1,3,7:[EVENT]が あります/たくさん /Noun [Past]	L4 G4,5,6,8: Verb[Past]/~じかん /と/~も	L4 まとめ, Dialogue, RP	L4 Reading and Writing	L5 GI: い/な Adjective[Present], どんな	
		Konji (L4) 月火水 · Grammar and learned in class. Read Grammar M (P.110-113) give before the class.	Kan;i 全土曜 expressions lotes 4,5,6,8 n in the textbook	Kanji (L4) 上下中半	• Kanji learned i Check the meani and writing order kanji .(P308-309)	in class. ng, correct reading r of each ) before the class	

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#### 能 一橋大学 How to check your schedule 2022AW Basic Japanese | Schedule 2nd Period (10:45-12:30) 9/26 9/27 9/28 9/29 9/30 ragana Quiz 🕄 /B 2-A VB 2-6 riting ( 3 G8: Lt 4 G1,2:~l; .3 G2,3,4: Time vords/に[Time]/ い 3 G2,3:〜ようび, :/へ[Direction] L3 G3, 5, 6, 7:で [Place]/〜ませんか olePlay, R ad Writing Position]です/~に ~があります/います nji(L3) -=트맨 iii (L3) 六七八 inji (L3) 百千万円 nji (L3) nji (L4) 日本人 10/3 10/4 10/5 10/6 10/7 5 GI: い/4 G4,5,6,8 .4 Read L4 まとめ, D 1,3,7:[EV ります/たく じかん ost]/~ Verb[Pe (と/~ま) Adject どんな anji (L4) 月火水 anii (L4) 木金土曜 nii (L4) 上下中半 nii (L4) R anji (L5) 山川元気

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Use the class schedules to:

- preview lessons;
- get prepared for quizzes;
- submit assignments on time;
- manage your time effectively.
- ★ Class schedules may be subject to change.

Grading				
BJ1		IJL		
Final Exam	20%		Final Exam	20%
Midterm Exam Quizzes Vocabulary Quizzes	15%		Midterm Exam	20%
	10%		Presentation	10%
Homework (Workbook)	15%		Quizzes	20%
Writing Assignments Final Presentation	10% 10%		Homework	15%
Participation	10%		Participation	15%
	100%			100%

### Attendance

- We take attendance very strictly. Being absent or late to class will be penalized with a total score reduction.
- No audit is allowed. Students who want to attend a Japanese learning class, are required to register.
- Keep in touch with the class instructors if you have any problems with attendance.

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# Attendance

If you are late for less than 20 minutes, your score will be reduced by 20%. If you are late or leave the class for either 20 minutes or more after the class has started, your score will also be reduced by 30%.

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# Homework:

- You will be given homework assignments on a regular basis. Check the course schedule and meet deadlines.
- You should submit your homework at the beginning of the class following the instructor's directions. <u>No submission</u> after the deadline is accepted. It will NOT be marked if submitted after due date.
- Incomplete or poorly done homework will NOT be accepted. If more than half of the assignment is incorrect, it will not be marked.

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#### Quizzes

- Quizzes will be usually given at the beginning of the class via manaba. If you come late, you will miss quizzes.
- NO make up for quizzes.

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#### Exams

- Midterm and Final Exams include Speaking, Listening, and Reading Tests.
- Final presentation is also evaluated.
- You may make up for midterm, and final exam ONLY IF YOU HAVE SERIOUS CIRCUMSTANCES. In this case you should submit a written explanation and inform the <u>coordinator</u> as soon as possible.
- Exams should be made up within a week of the scheduled time and will NOT be given prior to the scheduled test dates. The score on a make-up exam will be reduced by 10 %.

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# NOTE:

#### We take attendance very strictly.

If students miss some classes, it will be difficult for them to catch up and successfully complete the course.

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### 4. FQA

- 3. My major class conflicts with Japanese class. (i.e. Japanese Economics and BJ1 both are lectured in same day and same period ) Is it possible to be absent some classes in a week?
- <u>NO</u>. You must attend all classes.
   (BJ1: 5 classes a week, IJL: 3 classes a week)

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# 4. FQA

4. I would like to ask about the credits transfer with my home university.

Please ask administration office or Academic Advising Session (Q&A Session about course selection) 13:30-14:30 [JST] on 29th March at Mercury Tower 7F.

# 4. FQA

5. Can we watch on-demand video of BJ1 or IJL courses if we entry?

 NO. Both courses are conducted face-to-face on time in the 1<sup>st</sup> or 2<sup>nd</sup> period. Any On-demand videos for regular students will not be provided.

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# 4. FQA

6. Is it possible to change the level if I feel this level will not be suitable for me?

**b** Basically, <u>NO</u>. Students are expected to take classes in the level you were placed.